



State Program Management Unit
DELHI STATE HEALTH MISSION
Govt. of NCT of Delhi
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Request for proposal for Supply of ASHA Coat under ASHA Scheme

The State Health Society invites proposals for Supply of ASHA Coat under ASHA Scheme from the interested vender's / Manufacturers. The background, scope of work, items and conditions etc are given below.

SECTION I

THE PROJECT

Delhi State Health Mission (Under the National Rural Health Mission) is a joint initiative of the Government of India and the GNCTD to optimize the health delivery system in the State through architectural / systemic reforms, innovation and convergence of various healthcare providing agencies and related sectors. ASHA (Accredited Social Health Activist) is a flagship Scheme under the Mission, wherein a local volunteer woman is selected and trained to mobilize community for positive health seeking behaviour and facilitate their access to the health facilities. She is also being trained to facilitate basic home based care through postnatal visits wherein she shall watch out for early detection and referral for any complications. For this she has to be provided with a basic kit with items like suspension weighing machine, thermometer, Digital Wrist Stop watch etc. Umbrellas are also to be provided to facilitate her movement in her area. . The Scheme is being implemented in all eleven districts of Delhi. The State Health Society invites proposals from the interested vender's / Manufacturers for supply of ASHA Coat under ASHA Scheme to the districts as per their requirements.

Detailed Request for Proposal giving the eligibility criteria, Terms and Conditions, Guidelines for submitting the proposal can be downloaded from the website:

<http://govtprocurement.delhi.gov.in>.

Mission Director, DSHM

Government of National Capital Territory of Delhi
Health and Family Welfare Department
State Health Society, Delhi State Health Mission
VIKAS BHAWAN 2, SIXTH FLOOR, A&B WING,
NEAR METCALF HOUSE, CIVIL LINES. NEW DELHI 110054.

Request For Proposal for “Supply of ASHA Coat under ASHA Scheme”

SECTION II

Tender No : **19_01**
Tender ID : 2019_DSHM_168087_1
Name of Work : Procurement of ASHA Coat under ASHA Scheme by the DSHM, Delhi.
Name of Department: Delhi State Health Mission.
Address of Tender Process : Office of the Delhi State Health Mission ,
Vikas Bhawan II, Sixth floor, A & B Wing,
Near Metcalf House, Civil Lines, New Delhi 110054.
Subject : Procurement of ASHA Coat under ASHA Scheme.
Issue of RFP : The RFP may be downloaded from the portal of
E-procurement site of Delhi Govt from 29.12.2014
(<https://govtprocurement.delhi.gov.in>)
Estimated Cost of Tender : **Approx 45 Lakhs**
Pre Bid Meeting : **As per e-procurement website**
Closing Date : **As per e-procurement website**
Opening of the Technical Bids : **As per e-procurement website**
Opening of Financial Proposal : Technically qualified bids shall be displayed on the
website. The Financial proposals of the technically eligible
bids will be opened **As per e-procurement website**

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Section III

1- Specifications of the Item to be Procured

Item	Specification	Packaging	Quantity
1. ASHA Coat	<p>Specifications of the Cloth Material: Wrinkle free cloth , free PC 220 GSM Drill, Anti-Satin Cloth, P/C Ratio of 65% and 35%.</p> <p>Colour : Pink</p> <p>Design: Short coat with Half sleeves and collar. Two front pockets. Sample coat for design can be seen at the Office of Delhi State Health Mission, Delhi State Health Mission at Vikas Bhawan 2, Sixth floor, A&B Wing, Near Metcalf House, Civil Lines, New Delhi 110054.</p> <p>LOGO of ASHA with NHM logo on front pocket : Satin stitch embroidery</p> <p>Sample may be seen at the office of Delhi State Health Mission on any working day between 10 AM to 4 PM by contacting State Logistic Consultant for colour and design.</p>	Poly bag in cardboard box for each pc.	12284 +-10%

ASHA Coat In three standard sizes – Large / Medium and Small. (Standard Sizes)

Size	Width across chest	Shoulder	Waist	Bottom	Width of armhole	Muscle half	Length	Neck Opening	Sleeve Length	Sleeve Hem	Placket neck opening	Distance between shoulder slit & button
Small	45"	18"	43"	48"	9.1/2"	8"	30"	6"	7.5"	8"	14.1/2"	3 button
Medium	47"	18.5"	45"	50"	10"	8.1/2"	31"	6.1/2"	8.5"	11"	15.1/2"	3 button
Large	49"	19"	47"	52"	10.1/2"	9"	31"	7"	9.5"	14"	16.1/2"	3 button

SECTION IV
Bid Submission :

The Technical and the Financial Bids must be submitted separately .

Technical Bid: The Technical Bid shall contain following documents.

1. Documents regarding the Annual Turnover Criteria .

Eligibility in terms of annual turnover :

The minimum average annual turnover should be **at least 25 Lacs** in last three years. Copies of the Income Tax return certificates along with copies of **the proof of turnover of the last three financial years must be enclosed in support.**

2. **EMD** : An EMD of Rs 1 Lacs in form of FDR on the name of NUHM Flexible pool account, Delhi with validity of 180 Days need to submit before end of date and time of the bid submission.
3. A detailed profile of the firm.
4. A copy of the registration of the firm for paying the service Tax ie. Certificate indicating Service Tax Number.
5. Attested copy of GST registration certificate.
6. Attested photocopy of PAN Card of the Firm/ Individual (proprietor) in case of proprietorship firm.
7. The undertaking to the effect that the firm has not been black-listed by any of the Government offices/Department. The undertaking should be signed by the owner. If an authorized signatory is signing the undertaking, then the letter of the authorization should be enclosed (Annexure III).
8. The scanned documents (As per check list) shall be uploaded on the Web site . The EMD in original, Non Blacklisting certificate must be placed in sealed envelope labelled as the "Technical Bid for Procurement of ASHA Coat".
9. Sample of the ASHA Coat must be enclosed with the technical bid duly labelled and signed by the authorized signatory of the firm. Proposal without the required samples will not be considered.
10. Details of previous similar successful works done for any Public institution / Private Institutions may be placed in the technical bid envelope.
11. An incomplete Bid will be rejected and the proposal shall not be considered .
12. Checklist for the Technical Bid is given at Annexure 1.

Financial Bid:

1. Financial Bid shall indicate the price offer being made by the firm per piece. Quoted rate shall be inclusive of all charges including packaging, cartage and any other incidental charges.
3. Only single price will be accepted.
4. Rates should be quoted in Indian Rupees only and rates once quoted (inclusive of all taxes) shall be final.

5. Rate should be quoted in the format given at Annexure 2.
6. Financial bid shall be entered directly on the Website in the financial bid format only.

Submission of Proposals:

1. Covering letter should clearly indicate the list of enclosures.
2. Sealed envelopes labelled "Technical Bid for Procurement of ASHA Coat" with the Name of the firm.
3. The technical bids will be opened for evaluation. Financial bids shall be opened only for bids which qualify technically .
4. The tender document must be preferably typed or handwritten in a legible handwriting without any cutting or erasing, cutting/erasing if becomes necessary, the same but must be countersigned by the tenderer.
5. Each and every page of the tender document must be signed and numbered.

SECTION V

The GENERAL TERMS AND CONDITIONS

The following terms and conditions may be read carefully before submitting the proposal. These Terms and conditions will not be modified except by a written addendum / corrigendum issued by the Mission Director, Delhi State Health Mission.

1. Bidding firm should not be black-listed / debarred by any government institution in the last 3 years.
2. The Bids must be accompanied by the prescribed EMDs in the form of **Fixed Deposit Receipts / Bank Drafts** , from a Nationalized Bank / Commercial Bank, in the name – NUHM Flexible pool, Delhi , for a minimum period of 6 months (from the last date of bid submission). Cheque / Postal order / Money Order / Cash payment will not be accepted. Proposal without EMD will be rejected.
3. The EMD shall be refunded to the unsuccessful bidders upon awarding of the tender to the successful bidder. The EMD of the successful bidder will be released after submission of performance security deposited in the form of FDR/ PBG that is 10 % of total order value (valid for three month beyond the last date of Rate Contract) and will be released after completion of rate contract.
4. If any information / documents furnished by the Bidder are found to be incorrect / fake / forged, at any time, the proposal / contract will be terminated without any notice and the EMD / Security Deposit will be forfeited.
5. **VALIDITY OF TENDERS / TERMS OF CONTRACT:** The validity of the tender will be for a period of 180 days from the date of opening of the tender. However the Mission Director has the right to extend the said period.
Unless earlier terminated as set forth herein, the rates will be valid for a period of one year from the date of award and can be further extended with mutual consent on same terms and conditions and rate, provided the performance of the agency has been found to be satisfactory.
6. Order of the Goods: The State Health Society Delhi shall place their consolidated order on behalf of the eleven IDHSs as per requirement submitted and approved in PIP for supply at the addresses of all eleven IDHSs after approval of 12 finished sample.
7. Packaging and supply of orders:
The items shall be packaged as specified with each item to protect them from damage and defacement during transport and storage. The supplies shall be delivered to the

destination as mentioned in the supply order. The Society will not bear any cost on account of cartage, octroi or any other incidental charges.

8. The supplies will have to be made strictly in accordance with the approved specifications and shall begin within 15 days of the issue of confirmed supply order (after approval of finished sample). The entire order must be completed within one month of the confirmed supply order. Supplies, if received later may not be accepted or penalty at the rate 2% per week (subject to maximum 10 %) of the total amount of bill may be imposed. However, in exceptional circumstances, this period may be extended by the Mission Director for reasons in delay which are beyond the control of supplier.
9. Any items broken / damaged / not found satisfactory shall be replaced by the firm within 15 days.
10. Terms of Payment: Payments will be made by the districts within 30 days of the receipt of complete order in functional and good condition upon submission of bills in triplicate in the name of Mission Director of the concern District. Tax will be deducted at source from the amount of bill as per prevailing I.T. Rules. The final payment shall be made after deduction of any penalty as prescribed & imposed for breach / violation of any of the provisions / terms and conditions of the tender and contract.
11. Bidder will be abiding by all the terms & conditions of tender document.
12. There will be no post tender negotiations except in case of negotiations with lowest bidder.
13. The documents attached with the bids are sacrosanct for considering any offer as a complete offer. It is therefore important that all required documents duly completed and signed are enclosed failing which the bid shall be deemed incomplete and not considered.
14. The State Health Society, Delhi reserves the right to accept or reject any of the proposals without assigning any reasons.
15. This contract shall be governed by the laws of India. The courts of Delhi shall have jurisdictions to decide any dispute arising out of or in respect of the contract.

**MISSION DIRECTOR
DELHI STATE HEALTH MISSION**

SECTION VI

Annexure-I

Checklist for the Technical Bid

S. No.	Particulars of the requirement :	Whether Enclosed or not	Remarks
1.	Turnover of the firm in last three financial years a. Copies of Income Tax Returns for the last three financial years. (To Be Uploaded). b. Copies of proof of turnover for the last three financial years. (To Be Uploaded).		
2.	EMD Details : (To Be Uploaded and submitted in physical form)		
3.	Detailed Profile of the firm (To Be Uploaded).		
4.	Registration of Firm and GST No. (Attested Copy) (To Be Uploaded).		
5.	Pan No. (Attested Photocopy) (To Be Uploaded).		
6.	Undertaking in r/o not being blacklisted (To Be Uploaded and submitted in physical form).		
7.	The authorization / undertaking for signing the tender document in case it is not being signed by the owner of the firm. (To Be Uploaded)		
8.	Sample of items (To be submitted in physical form).		
9.	List of Clients (Copies of the award of contracts)		

**Signature and Seal of
The Authorized Signatory**

Annexure II

Financial Bid

S No.	Particulars of requirement	Unit	Rate quoted per piece Inclusive all Taxes in Rs.
1.	ASHA Coat	Per Pcs	

**Signature and Seal of
The Authorized Signatory**

CRIMINAL LIABILITY UNDERTAKING ON RS. 100/- AFFIDAVIT
Tenderfor the year 2018-19

.....S/o Sh

Resident of

Address).....

do solemnly pledge and affirm :-

1. That I am the proprietor/partner/authorised signatory of
M/S

.....
.....

2. That no case of any nature i.e CBI, Criminal / Income Tax / Sales Tax/
Blacklisting is pending against the firm.

Signature of the Bidder/manufacturer
Rubber Stamp of Bidder